

**Clear Passage Educational Center  
Special Board of Directors Meeting (via phone conference)  
Thursday, April 23, 2020 – 7:00 p.m.**

**MEETING MINUTES**

**Present via phone:** Joseline Cubas, Marianna Rodriguez, Saul Sarabia

**Also Present Via Phone:** Vivianna Trujillo (Executive Director)

**Absent:** Bobby Butler, Fernando Tapia

**I. PRELIMINARY**

**A. Call to Order** – Board chair Saul Sarabia called the meeting to order at 7:07 p.m.

**B. Roll Call** – Roll call was heard. A quorum was present.

**II. COMMUNICATIONS**

**A. Oral Communications:** Non-agenda items; no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were no public comment requests.

**III. ITEMS SCHEDULED FOR INFORMATION/ ACTION**

**A.** The Board shall authorize Clear Passage Educational Center to apply with one or more financial institutions to secure the maximum qualifying amount under the Paycheck Protection Program.

- a. Executive Director, Vivianna Trujillo provided the Board with an overview of the Paycheck Protection Program and the lending terms. The Board engaged in a discussion.
- b. Joseline Cubas made a motion to authorize Clear Passage Educational Center to apply with one or more financial institutions to secure the maximum qualifying amount under the Paycheck Protection Program. Marianna Rodriguez seconded the motion. All present were in favor. The motion passed with the following vote:

AYES: 3 (Joseline Cubas, Marianna Rodriguez, Saul Sarabia)

NOES: 0

ABSTAIN: 0

ABSENT: 2 (Bobby Butler, Fernando Tapia)

**IV. Announcements**

**A.** No Special Announcements.

**V. ADJOURNMENT**

There being no further business, the meeting adjourned at 7:15 p.m.

**APPROVED: June 28, 2020**